

ACADEMIC REGULATIONS FOR THE B.A., LL. B. (Hons.) DEGREE

PRELIMINARY

1. Definitions

In these regulations, and in all orders and notifications issued to execute these regulations, unless the context otherwise requires the following mean:

- a. **Auditing a course** means that a student will be allowed to sit in on course lectures with permission of the course instructor.
- b. **Credit Courses** are all those courses recognised by the University for which credit points are awarded, whether conducted within or outside the University.
- c. **Credit points** are those points which are allocated to a course or designated activity as specified in the Schedule to these Regulations depending upon the time spent in the transaction of the course or designated activity.

Provided that the University may by notification modify the Schedule by either modifying the time allocated to a course or activity or by adding or deleting a course or activity.
- d. **Non-Credit Courses** are all those courses recognised by the University for which no credit points are awarded, whether conducted within or outside the University.
- e. **Clinic Courses** are those mandatory or elective courses in which the teaching methodology adopted is predominantly practical in nature.
- f. **Cumulative Grade Point Average (CGPA)** is the figure obtained (on 10-point scale) by dividing the sum of the products of Grade Values and course credits in each course by the total number of credits in all courses studied at the point when the CGPA is sought for.
- g. **Designated Activities** are those curricular activities and co-curricular activities which are by notification declared to be an integral component of holistic legal education and for which credit points are awarded or other academic accommodations are made.
- h. **Elective Courses** are those courses which are not mandatory, but which a student opts to study to fulfil their credit requirements for the degree and are transacted through classroom teaching.
- i. **Extra credits** are those credits acquired by a student which are above the minimum number required to obtain the degree.
- j. **Mandatory Courses** are those courses specified by the university which a student has to successfully complete in order to obtain the degree.

k. **Notifications** are those circulars which are issued to implement these regulations or any part of them from the office of the Vice Chancellor in consultation with the relevant stakeholders such as students, faculty and the concerned faculty committees.

l. **Seminar Courses** are those courses which are transacted through thematic class discussions based on course readings and self-study, and primarily evaluated through research paper.

SCHEME OF STUDY OF THE COURSE

2. Duration of the Course and Semester System

- 2.1 The duration of the course shall be Five (5) academic years.
- 2.2 Each Academic Year shall be divided into two semesters, with each semester continuing for atleast four months.
- 2.3 The academic calendar shall be announced in advance each year and teaching shall ordinarily be scheduled between June-October, and January to April, with a six weeks internship period in November and December.
- 2.4 A student shall be eligible for the award of B.A., LL.B. (Hons.) degree provided he/she/they has successfully completed the course in accordance with the requirements prescribed in these regulations within a maximum period of seven years from his/her/their admission to the B.A., LL. B (Hons.) five-year course.

Provided that the Vice-Chancellor may, in exceptional cases, permit a student to extend the period of study by one more year and submit a reasoned report on the extension to the Academic Council and the Executive Council.

- 2.5 The medium of instruction and examinations for all courses shall ordinarily be English. However, in appropriate cases, the University may subject to available resources make provision for instruction or/and evaluation in languages other than English.

3. Credit requirements for the award of B.A., LL. B. degree, and the calculations of CGPA, rank-lists etc.

- 3.1 To be eligible for award of the B.A. L.L.B. degree, a student must clear all mandatory courses and complete courses and other designated activities for at least worth 200 credit points with an average GPA of 5.50/10.00. Provided at least 14 of these credit points must be earned from clinic courses and at least 9 from social science seminars.
- 3.2 The computation of CGPA shall be determined after calculating the credit points obtained by the student from the credit courses already cleared by the student.

In the event of a student having taken more than 20 credits in a semester, the 'best of 20 credits' rule will be used for computation of CGPA.

Where a student has earned extra credit points over and above the minimum credit points required at any relevant point of time in the course of the B.A., LL. B degree or at the time of completion of the B.A., LL. B degree, the best grade points earned by the student shall be relied upon to compute the CGPA.

Explanation: Credit points of one course may be replaced with that of another course provided a complete equivalent of credits is available for the course sought to be replaced. For instance, three credit courses can either be replaced by a three-credit course, three one-credit courses, or one two-credit and one one-credit courses.

- 3.3 Students who fail to study a mandatory course in a semester by reason of being on exchange in another university shall be required to complete those courses as electives as and when they are next on offer. However, these students shall not be eligible for the Gold Medal (if any) in those subjects.

Accumulation of Credits

- 3.4 The first three years of the B.A., LL. B. degree shall primarily consist of Mandatory courses.
- 3.5 Elective Courses shall ordinarily be open to students in the 4th and 5th year. However, students in the 2nd and 3rd year may be permitted to take courses for extra credit provided they fulfil the minimum knowledge requirement (*as specified by the course instructor while floating the course*) of the course and the schedule of the course does not clash with the schedule of their mandatory courses.
- 3.6 Seminar courses shall be offered to 4th and 5th year students; however, if there are slots available in a course then those slots may also be opened to 2nd and 3rd year students provided they fulfil the minimum knowledge requirement (*as specified by the course instructor while floating the course*) of the course and the schedule of the course does not clash with the schedule of their mandatory courses.
- 3.7 Credits can also be earned by pursuing and successfully completing any of the designated activities as notified by the University.
- 3.8 The successful completion of a non-credit course shall also be shown on the official transcript issued to the student.
- 3.9 Ordinarily there shall be no upper limit on the number of students in an elective course; however, such limit may be placed if a visiting faculty offering a course makes such a request.
- 3.10 A seminar course shall ordinarily be not more than 20 students. The admission requirement for each seminar course shall be so created by the instructing faculty that preference is accorded to the student with a demonstrated interest and or competence in the field of study. If no such requirement has been specified or if

the selection is not completed within the specified time, then the allocation of the course shall be settled by a system of draw of lots which allow for the creation of a diversity among batches in the classroom.

3.11 For a course to run it should be opted for by a minimum number of students. Unless otherwise notified, such minimum shall be 15 for an in-house elective course, 5 for an in-house seminar course, 20 for a visiting elective and 15 for a visiting seminar course.

3.12 There will be no ceiling on the number of additional courses opted for by a student in a semester, provided there is no clash of schedule between the courses. In case of clash, students would need to choose any one of the preferred courses.

Explanation: Courses will be seen to clash if a student is not able to attend all the classes of both the courses.

3.13 There shall be a window period in each course proportionate to the credit of the course within which the student can alter his or her or their option.

Any withdrawal from an elective or seminar course subsequent to the window period; or failure to appear in exam or submit the research paper shall be deemed equivalent to failing a course and shall be accordingly depicted on the transcript.

Provided that on the first such transgression the 'F' shall not be placed on the transcript but only be noted in the university records. On the second instance of such transgression, a 'W' shall be affixed on the transcript, provided that such a withdrawal takes place within 14 (fourteen) days of the commencement of the course. Any subsequent breach however will be recorded as 'F' on the transcript.

Provided further that the 14 days period contained in the first proviso shall not apply in a seminar course and a one-credit or a two-credit elective course.

3.14 Students shall be permitted to audit a course after obtaining explicit permission from the course instructor upon such terms and conditions as may be specified by the course instructor.

3.15 A student who earns more than the minimum credits in a semester can utilize no more than 4 credits per semester in any subsequent semester to fulfil the minimum credit requirement of the subsequent semester.

Credits Counselling

3.16 In order to assist students to make informed choices in the election of courses in the accordance with the credit regulations of the University, the Academic Committee shall conduct orientations during the sixth semester.

CONDUCT OF EXAMINATIONS

4. Attendance Requirements

- 4.1 *Attendance Requirements in Mandatory Courses* – Students are required to maintain an attendance of 75% of the total credit-hour requirements of mandatory courses in order to be eligible to write the end-semester examination in a subject. In courses where tutorials are on offer, the credit requirement shall be fulfilled by counting both class and tutorial hours.

Attendance Requirements in Elective Courses – Students are required to maintain an attendance of 75% of the total credit-hour requirements of elective courses in order to be eligible to write the end-semester examination in a subject.

Explanation 1 – In the event of a course-instructor taking more class-hours than the requisite number of credit-hours (*see Schedule I to the regulations*), a students' attendance shall be calculated based on the number of classes that were required to be taken in the course.

Explanation 2 – However, in the event of a course-instructor taking less class-hours than the requisite number of credit-hours, a students' attendance shall be calculated based on absences. A student missing more classes than the permissible limit of 25% shall be short of attendance.

- 4.2 *Attendance Requirements in Seminar Courses* – Students are required to maintain an attendance of 75% of the total number of classes conducted.
- 4.3 *Attendance Requirements in Clinic Courses* – Students are required to maintain an attendance of 75% of the total number of classes conducted.
- 4.4 *Relaxation in attendance requirement* – Where a student fails to meet the 75% attendance requirement, the class/tutorial hours missed due to medical leave, if any, shall be added while calculating attendance provided such student has attended at least 67% of credit hours.

To avail of such medical leave the student shall be required to submit a medical certificate along with all supporting documents to the Exam Department within seven working days of resuming classes after such leave.

- 4.5 *Issuance of Hall Ticket* – A student found to fulfil the attendance requirements shall be issued a hall ticket to enable appearing in the examination.
- 4.6 No Student shall be allowed to appear in end-semester without a duly issued hall ticket.

Provided that in case of loss of hall ticket, duplicate hall ticket shall be issued after payment of the prescribed fee.

- 4.7 The examination process shall be entirely internal.

- 4.8 All mandatory and most elective subjects (*see 5.1*) shall be examined as per the evaluation scheme specified in these regulations.
- 4.9 *Clinic Courses* – The faculty members teaching clinic courses shall devise the evaluation procedure for the clinic courses.
- 4.10 *Constitution of Moderation Committee* – At the beginning of every academic year, the Vice Chancellor shall constitute a Moderation Committee to moderate the question papers. Such moderation committee shall consist of 5 members.
- 4.11 In the event of two or more instructors jointly administering an examination, the setting and evaluation of the question paper shall be done jointly.
- 4.12 The Moderation Committee shall moderate the question papers of both the mid-semester and the end-semester examination in consultation with the teacher concerned before the scheduled date of the examination.

5. SCHEME OF EVALUATION

- 5.1 For mandatory courses and elective courses of three and more credits, the following scheme of evaluation shall be ordinarily followed.
- i) Mid-semester examination for 25 marks
 - ii) Written Project and its oral presentation for 20 and 5 marks respectively.
 - iii) End-semester examination for 50 marks.

Provided that this scheme may be altered for elective courses after justifying the same in a faculty meeting.

Provided further that any modification to the above stated scheme of evaluation has to be approved as mentioned and communicated to the students prior to any call for subscription of the course.

- 5.2 For elective courses of two or less credits, the scheme of evaluation shall be at the discretion of the course instructor. Such scheme of evaluation and division of marks must be communicated to the students during the call for subscription of the course. Once notified such scheme of evaluation cannot be altered.
- 5.3 For seminar courses, students shall be primarily evaluated based on a seminar paper along with presentations. The concerned faculty may, however, also use other methods such as class participation, reaction papers, or oral presentations on the course material as a means of evaluation.

Provided that alteration of ordinary scheme shall be permitted if the course instructor can explain and defend the same in a faculty meeting.

- 5.4 Submissions of project in mandatory courses shall be made in a staggered manner, with the first project paper being submitted three to four weeks from the commencement of the semester.
- 5.5 Deadline for project submission of relevant elective papers shall be decided by the concerned course instructor(s).
- 5.6 All projects, seminar papers and research papers shall be made to the central electronic database or project repository (e.g. Turnitin) managed by the University. The Exam Department will then run the project for similarity checks, compile the submissions of a course and send the same to the concerned course instructor who shall evaluate the similarity report to determine whether it is plagiarised. If a submission is found to be plagiarised, it shall be dealt in the manner provided for by [the University Academic Misconduct Regulations](#) of the University.
- 5.7 *Penalties* – The project shall be submitted by or before the last date notified by the University. Delayed submissions shall be accepted up to a period of seven days after such last date.

The penalty for late submissions shall be 0.5 marks for the first day, and 1 mark for each successive day. A submission made after the expiry of the extended period can be examined as a repeat paper with RP affixed against such subject on the transcript.

- 5.8 Deadline for project submission of relevant elective papers shall be decided by the concerned course instructor(s). Penalty scheme for late submission of mandatory papers will also apply to elective papers.
- 5.9 Students who have participated in designated activities may be given project exemption or other accommodation as notified by the University. Such accommodation once claimed for a subject cannot be changed. Further, in no case will a student be allowed to take two accommodations for the same activity.
- 5.10 All submissions for a seminar course shall be in accordance with the schedule prescribed and communicated to the students by the course instructor.

Any penalty for late submission shall be in accordance with the schedule prescribed by the course instructor.

Moderation of Results

- 5.11 Moderation of results shall be done by the Academic and Examination Committee in consultation with the faculty concerned.
- 5.12 The Academic and Examination Committee may award 'grace' marks to a student who has obtained a score of less than 50% in order to enable him/her/them to pass the course.

Provided that in no circumstance shall a student be granted more than five (5) grace marks in a semester across all subjects.

Provided further that such grace marks shall not be awarded to a student who has failed to fulfil his/her/their academic responsibilities such as making a project presentation.

Repeat Mid-Semester and End-Semester Examinations

5.13 University shall conduct the repeat examinations for the mid-semester examination as well as for the end-semester Examinations.

5.14 Only re-registered students and students permitted by the University to miss the examination in order to participate in designated activities shall be allowed to write the repeat mid-semester examination.

5.15 The students unable to appear in the main mid-semester exam due to medical reasons shall not be eligible to write the repeat mid-semester exams.

However, such students can along with requisite medical proof apply to the Academic and Examination Committee for a proportionate scaling up of the marks obtained in the end-semester examination.

The Academic and Examination Committee upon due scrutiny may recommend acceptance or rejection of such application to the Vice Chancellor.

5.16 University shall conduct repeat end-semester examination either just before or at the start of the next semester for students who fail to obtain the minimum passing grade in any subject/subjects in a semester or have been exempted from writing the end-semester examination due to medical reasons or for participating in designated activities by the University.

Provided Students who are ineligible to appear in the end-semester examinations due to shortage of attendance cannot appear in such repeat end-semester examinations and shall have to re-register for the course.

5.17 Course/Courses passed after appearing in the repeat examination shall be recorded in the transcript by using an 'R' against such course/courses.

Explanation: This provision shall not be applicable to those students who were granted medical exemption or were granted an exemption for participating in the designated activity.

5.18 Any student who has failed an elective course offered by in-house faculty would obtain the benefit of a repeat exam; and if he or she or they fails to clear the repeat exam then he or she or they can either re-register for the course (if and when the course is offered next) and take the exam as a reregistered student or fulfil the credit requirement by opting for a fresh elective of equivalent credit.

Provided that if he or she or they elects to reregister for the course, the procedure shall be analogous to that for the mandatory courses.

- 5.19 No repeat exams shall be conducted for visiting electives and seminar courses.

However, if a final semester student fails an elective or seminar course by visiting faculty, and therefore is unable to make the minimum credits required to obtain the degree, he/she/they may fulfil the credit requirement by submitting a research paper of the requisite value. Such paper shall then be evaluated by a faculty member nominated by the Vice-Chancellor.

- 5.20 Students who fail to obtain the passing grade in any course/courses after the repeat examination shall be required to re-register for the same in the semester when that course/courses is next offered by making a written application and paying the prescribed fees.

In exceptional circumstances, the payment of fees may be waived by the Vice-Chancellor.

- 5.21 A re-registered student shall have the option to reappear in the end-semester as well as mid-semester examinations and submit a new project or to attempt any one or two of these options. This by necessary implication means that the student, while considering what ensures the chances of his/ her/their clearing the course, shall have the option of retaining his/her/their original marks secured in any of these three modes of evaluation.

- 5.22 Course/Courses passed after re-registration shall be recorded in the transcript by using an 'RR' against such Course/Courses.

- 5.23 *Absence during Examinations* – Notwithstanding anything contained in these regulations, no student is allowed to absent himself or herself or themselves from an examination.

Information on absence from an examination due to participation in a designated activity where the student is representing the University shall be submitted in advance to the Academic and Examination Committee.

Failure to do so could result in the student being disqualified from appearing in the repeat exam.

In case of medical emergency, the Academic Examination Committee shall after due scrutiny of the submitted medical certificates and other documentation submitted by the student make a recommendation to the Vice Chancellor to grant permission to the student to appear in the repeat examination as first time or repeat student. The decision of the Vice Chancellor on the matter shall be final. In case of the permission being refused, the student will be deemed to have failed the main examination and can appear in the repeat exam accordingly.

Improvement

- 5.24 Any student wishing to improve his or her or their grade in any course (having originally passed the course) may, through the submission of an application not less than one week before the conduct of the repeat exams and after the payment of the prescribed fee, write the improvement for the subject.

Provided that failure to appear in the exam shall not result in the refund of the fee.

Provided further this option is only available to improve the scores obtained in the end-semester exams of mandatory and in-house elective courses.

- 5.25 The grade secured in the improvement whether less or more than the original score shall be final. The transcript shall denote the same by using 'I' with the mentioned grade.

Re-evaluation

- 5.26 A student who wishes his/her/their end-semester performance in mandatory or elective (in-house) to be re-evaluated may do so by submitting a written request along with the prescribed fee within 7 days of the commencement of the new semester.

Provided that a delay in submitting a re-evaluation request may be condoned by the Vice-Chancellor.

Provided further that the Vice-Chancellor may, in deserving cases, permit waiver or reduction in the prescribed fee.

- 5.27 The Vice-Chancellor, on receiving such a request, shall constitute a Committee consisting of three instructors in the university suitable in his/her/their opinion to evaluate a paper in a course to re-evaluate the examination answer script of the applicant. The result of this re-evaluation should ordinarily be announced no more than seven days after the constitution of the Committee.

- 5.28 A change in the original score shall be made only when, upon re-evaluation, the change is 5 marks or more after taking the average of the three re-evaluators. The Fee shall be refunded in case of such an increase.

Choice between improvement and re-evaluation

- 5.29 A student cannot opt both for re-evaluation or improvement for a given result.

6. GRADING SYSTEM

- 6.1 The performance of all students in all courses shall be evaluated on an 10-point scale. The following will be the grade values for the course:

Percentage of Marks	Grade	Grade Value
90 and above	O+ (Exceptionally Outstanding)	10
85 – 89	O (Outstanding)	9
80 – 84	E +	8.5
75 – 79	E (Excellent)	8
70 – 74	A++	7.5
65 – 69	A+	7
60 – 64	A	6.5
55 – 59	B+	6
50 – 54	B	5.5
Below 50	F	0

- 6.2 In case a student obtains fractional marks (0.5 or more), such fraction shall be rounded off to the nearest whole number.
- 6.3 In order to be successful in a course, a student shall be required to obtain at least 50% marks, i.e., a grade equal to or higher than B.
- 6.4 In order obtain a conversion of CGPA to Percentage, the CGPA shall be multiplied by 10 to arrive at the aggregate percentage.
- 6.5 The promotion scheme is as follows:
- For promotion to 2nd year, students cannot have a backlog of more than two mandatory courses excluding moot clinic.
 - For promotion to 3rd year, students must have cleared all the papers (including moot clinic) from first year courses and cannot have a backlog of more than two courses from the 2nd year.
 - For promotion to 4th year, students must have cleared all the papers from the first and second year and cannot have a backlog of more than two courses from the 3rd year including social science seminars.

- Further, for promotion to 5th Year, students are required to have completed 151 credits by the end of 4th Year.

Gold medals

- 6.6 Gold Medals instituted shall be awarded to students as per the criteria specified in the founding documents; as a default rule, students scoring the highest marks in the concerned subjects shall be eligible for the same.

Provided that students who obtain these scores through a repeat, re-registration examination, or improvement shall not be eligible for the gold medal in that subject.

- 6.7 No student who has written a repeat examination (except when he/she/they was exempted for medical or other reasons mentioned in these regulations), or has re-registered for a course, shall be eligible for any gold medals awarded for overall excellence.

7. AUDIT AND AMENDMENT OF REGULATIONS

- 7.1 The Regulations should be subject to review by separate audit teams of faculty and students every five years. If upon such audit it is found that any part of the regulations should be modified, then a recommendation to that effect may be submitted to the Vice-Chancellor.
- 7.2 Upon the receipt of the recommendation, the Vice Chancellor may examine the same and initiate such other suitable procedures of study and scrutiny including, where appropriate, consultation with students and faculty.
- 7.3 If subsequent to such examination the Vice Chancellor has reason to believe that there is justification to amend the regulations, then the required procedure for obtaining the amendment of the regulations from the Academic and Executive Councils of the University may be initiated.

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SCHEDULE TO ACADEMIC REGULATIONS FOR THE B.A., LL. B. (Hons.) DEGREE

The credit-hours for credit-points for different types of courses shall be:

Course type	Credit points	Credit hours
Mandatory (with tutorials)	1	16
Mandatory (without tutorials)	1	13
Elective (1 or 2 credit)	1	16
Elective (3 or more credit)	1	13
Seminar	1	6
Mandatory Clinic	1	13
Elective Clinic	1	As specified by faculty

